**Columbia County Community Healthcare Consortium, Inc.**

**Strategic Planning Committee**

**Notes from the meeting January 25, 2019**

**Participants:** Board membersRobin Andrews (Chair), Bob Gibson, Jack Mabb, Linda Tripp, Scott Thomas, Chelly Hegan, and staff members Claire Parde and Ashling Kelly

**Meeting called to order by Robin Andrews at 10:12 a.m.**

Claire briefly reviewed the group’s work beginning the Action SWOT at the January 11, 2019 meeting. As agreed, the group resumed the process, beginning with Threats.

The first Threat addressed was *‘Workforce Shortage’,* acknowledging that this is a threat both to the agency and to the population we serve.Claire asked the group to consider two questions:

1. *What actions will we need to take in order to prevent this threat?*
2. *How can we isolate this threat?*

A broad discussion ensued and responses were recorded.

The group returned to Strengths. The next Strength to be addressed was *‘Governance Structure’.*

1. *What actions will we need to take to preserve and protect this strength?*
2. *How can we prevent slippage of this strength?*

Responses were recorded.

The actionable steps to be taken would be to maintain and expand diversity of board membership, and to continue on with the successful board processes already in place.

The group moved on to the next Weakness – *‘Organizational Flatness and the Executive Director at Capacity’.*

1. *What actions can we take to mitigate this weakness to reduce its power or influence?*
2. *What would it take to overcome this weakness?*

Extensive discussion followed. Responses were recorded.

The group agreed that an infusion of funding could potentially mitigate and overcome this weakness. An immediate actionable step to be taken would be researching the possibility of engaging a Development Director. Claire will report back on her early findings at the next meeting.

The group concluded its work with an agreement that it will return to this process when it next convenes.

**Adjournment**

The meeting was adjourned at 12:00 p.m.

**The next meeting is Friday, February 8, 2019**