**Columbia County Community Healthcare Consortium, Inc.**

**Executive Committee**

**Notes from the meeting of May 2, 2018**

**Attending Committee Members:** Robin Andrews, Jack Mabb, Linda Tripp

**Absent Committee Members:** Tam Mustapha, Art Proper, Beth Schuster

**Staff Members:** Claire Parde, Lisa Thomas, Ashling Kelly

**CALL TO ORDER**

Meeting was called to order at 9:05 by President Robin Andrews.

Art Proper’s absence was noted; Robin reported that he has taken a new position and is no longer with the Fireman’s Home. Efforts will be made to find additional contact information for him. It was agreed there should be alternate contact information for all Board members.

In light of Art’s new position, his commitment to continue serving on the Board as well as serving on the Executive Committee as chair of the Personnel Committee, is unclear. There was some discussion of possible Board members who might serve as chair of the Personnel Committee should Art not continue, as well as the possibility of dissolving the Personnel Committee.

New Board Treasurer Jack Mabb was welcomed to the Executive Committee. Claire and John Ray will be scheduling an orientation with Jack, who has agreed to serve as chair of the Budget and Finance Committee.

Executive Director’s Report

At this time, Claire submitted her report (see attached).

Program Management

NYConnects - we received a higher allocation than expected, a difference of about $9000. There has been no subcontractor request from OFA thus far.

CSP - changes are solidly in place, and there was a recent site visit from NYSDOH, which continues provide training and serve as a resource.

RHN – a new budget has been submitted based on the restored funding for the nine month extension period. We are still waiting on the RFP.

Transportation – Claire and Jim Funk are working on developing a Disruptive Passenger Policy, prompted by a recent incident with a passenger.

Claire reported that she has signed a non-binding contract with BHNNY (Better Health for Northeast NY); the contract is for cost reimbursement for BHNNY programs in which the Consortium chooses to participate. She will be meeting with Meg Wallingford of BHNNY later this month to discuss Phase III contracting.

Additional Highlights

Dr. Esselstyn of the Rip Van Winkle Foundation will speak at the Board of Directors Meeting on June 6th. The Foundation is looking for projects to fund.

Claire talked about her interview on Eric Martin’s 93.5 radio show. She is scheduled to speak on the show again in early June.

Claire reported on the Consortium’s Twentieth Anniversary Celebration, which is May 24th, which has a more extensive guest list this year. This year there is no fee for invitees or guests; it’s likely that next year there will need to be a fee. Because the ‘recognition’ is specifically the Consortium’s 20th year, there won’t be any individual recognitions. Claire and Robin will both speak.

President’s Discussion

Robin Andrews reminded everyone that the Consortium now has a Zoom video-conferencing account to make it possible to participate in meetings even when members are unable to get to the Consortium. Robin requested that draft agendas for committee meetings include the Governance Calendar; Claire and Robin will examine and update the 2018 Governance calendar. It was agreed that there is a need for the Executive Director’s evaluation and contract to be completed in a timely fashion that ties into the Consortium’s open enrollment period.

Strategic Planning

Robin asked if there are things members of the Executive Committee feel that they want or need to do. Claire responded that it is very important for the Board to be intentional about continuing the conversation around organizational structure.

-There are concerns about NY State’s commitments to ‘bread and butter’ programs.

-The Transportation program makes the Consortium a ‘pseudo-provider’; do we need to be a Medicaid-reimbursable provider or do we continue in a different role while knowing that the payment structure is uncertain?

After much discussion, the Committee agreed that at the next Board meeting Claire should present some of the trends being seen, such as ‘big box healthcare’ and the move towards regionalization and consolidation, and seek feedback from the Board. The Consortium isn’t at a financial crisis point, which makes this a good time to begin brainstorming around choices and directions. The Board should be asked to create an ad hoc committee, define its charge and framework, and imbue that committee with the authority to examine questions and options; the chair of this ad hoc committee would then report to the Board on the Committee’s progress. The goal is to make sure the whole Board knows this issue exists, and to keep the conversation moving forward.

**ADJOURNMENT**

The meeting was adjourned at 10:20 am.

The next Executive Committee meeting is scheduled for **July 11, 2018**

*Notes respectfully prepared and submitted by Ashling Kelly on May 8, 2018*

**Columbia County Community Healthcare Consortium, Inc.**

**Executive Director’s Report to the Executive Committee**

**May 2, 2018**

**Program and Resource Management**

* NYConnects: We were advised that the funding amount for NYConnects for the 12-month period starting April 1, 2018 will be $99,928, slightly more than anticipated. We have not yet been asked to submit the subcontractor budget for this amount.
* CSP: The new staffing plan for the Cancer Services Program is solidly in place and working well. Our contract manager from NYSDOH visited on Monday, April 23rd, and was pleased.
* RHN: We submitted a new budget, justification and work plan for the Rural Health Network Program, which is funded in the amount of $142,037 for the 9-month period between April 1, 2018 and the December 31, 2018. We are awaiting an RFP.

**Advocacy, Outreach and Community Relations**

Since our last board meeting in early April…

* On Monday, April 16th, I facilitated a meeting of providers of prevention, treatment and recovery services organized by Beth Schuster at Twin County Recovery Services
* On Thursday, April 19th, I attended the Community Forum on Mental Health Issues and Services hosted by the Coxsackie-Athens School District, which I helped to organize
* On Friday, April 20th, I attended a workshop on Value Based Payments organized by MHA
* On Thursday, April 26th, the Tobacco-Free Action Program hosted its annual Partners in Prevention Breakfast at Solaris
* On Friday, April 27th, I participated in the statewide PHIP contractor call to discuss transportation
* On Tuesday, May 1st, I was a guest on the radio show hosted by Eric Martin on Oldies 93.5

**Upcoming Events**

* On Thursday, May 3rd, all Consortium supervisors will be attending the JSEC training at CGCC on social media
* On Tuesday, May 8th, the Consortium will participate in a meeting at Bliss Towers to discuss the possibility of on-site services
* On Monday, May 14th, Meg Wallingford, COO at BHNNY (Albany Med’s DSRIP PPS), will be visiting with me at the Consortium about Phase III contracting
* On Tuesday, May 22nd, I will be attending the semi-annual meeting of the NYSHealth Foundation’s Community Advisory Committee in NYC
* On Wednesday, May 23rd, VEIC will conduct the on-site portion of its evaluation and planning project of our transportation program
* **On Thursday, May 24th, we will be having our Annual Recognition Event, with a particular focus on celebrating our 20th anniversary, at Hudson Hall on Warren Street—be there or be square!!**
* On Monday, June 4th, I will be attending the annual meeting of the Foundation for Community Health, which will focus on Transportation Programs
* At our Board meeting of June 6th, Dr. Esselstyn will speak about the Rip Van Winkle Foundation