**Columbia County Community Healthcare Consortium, Inc.**

**Minutes of the Governance Committee meeting of October 23, 2019**

**Attending**:

Board Members: Linda Tripp (Chair), Jeff Rovitz, Laurie Scott Scott Thomas, John Thompson (by phone)

Staff: Claire Parde

**Discussion Summary**:

**Retirement/Resignation**

Laurie Scott announced her retirement, which will be effective 12/31/2019. This will also represent the date on which she resigns from the Consortium’s Board of Directors as the representative of ReEntry. The Committee thanked Laurie for her service and wished her well.

**Monitoring the Board Mentor Program**

The Committee reviewed its experience with the Board Mentor Program, including a report on the New Member-Board Mentor “pairs.” It was agreed that the term of service for a Board Mentor should be defined as 12 months.

**Review of the 2019 Governance Calendar and preparation of the 2020 Governance Calendar**

The Committee reviewed the 2019 Governance Calendar to ensure that the Board has accomplished or is on track to complete all of the governance tasks noted therein. It also reviewed the draft 2020 Governance Calendar, noting a few adjustments. Of particular note is a change to sequencing that will ensure that the Executive Director completes and submits a self-evaluation *prior to* the Board completing their own evaluation of the ED’s performance. Also, the Committee recommended that the ED provide an end-of-year report on progress implementing the Strategic Plan and provide a forecast of plan implementation in the following year. Claire will make the recommended changes before distributing to the Entire Board at its meeting in December.

**Preliminary discussion about the composition of the board and recruiting Directors and Officers**

The Committee briefly discussed the current composition of the board and the process for recruiting directors and officers for election at the annual meeting in April. It was noted that representation from Network member C-GCC will need to be considered, as the term currently being served by Casey O’Brien will expire at that time. Similarly, the Committee continues to be interested in representation from another network member, CMH. Claire reported that she brought the suggestion that CMH representation be fulfilled by a Trustee, rather than an employee, of the Hospital to CMH’s Governance Committee, where it is being considered.

**Next Meeting:**

The next meeting of the Governance Committee will be on **Wednesday, January 22, 2019, at 1:00 p.m.**