**COLUMBIA COUNTY COMMUNITY HEALTHCARE CONSORTIUM. INC.**

**MEETING NOTES**

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| **Committee: Budget and Finance**  | **Date: January 26, 2021** |
| **Board Members Attending: Jack Mabb (Chair), Kevin McDonald, and Ken Stall****Board Members Excused: Bob Gibson, PJ Keeler, and Casey O’Brien** | **Guests: Terrence Pellitteri** |
| **Staff Members Attending:** **Claire Parde and John Ray** |
| **TOPIC**  | **SUMMARY OF TOPIC DISCUSSED** |
| Update on the investment account and Discussion about Excess Cash | TJ Pellitteri, the manager of the agency’s investment account (“the Fund”) and its 401(k) profit-sharing account, provided an update to the Committee. With regard to the Fund, TJ reported that its growth was 11.03 points for the calendar year and 11.64 points since its inception. TJ indicated that he will be making some adjustments to the portfolio to maximize low-cost funds. As a fee-based account, there are no fees when trades are made. The Committee discussed its options with regard to excess cash. Currently, there are approximately $150,000 in the agency’s operating (checking) account that we expect will not be needed in the next 12 months. TJ was asked to provide some options to the Committee about how to manage this. TJ noted that, as per the current Investment Policy Statement, the Fund is heavily weighted to equities versus fixed income products, making it an inappropriate home for funds that must remain whole and relatively liquid. In short, if the agency is not confident that it can relinquish these funds for a 2-5 year timeframe and sustain a loss in the interim, the Fund as currently structured is too volatile and risky. Options include changing the Investment Policy Statement to allow the Fund to become more heavily weighted to bonds and fixed income products, or creating an entirely separate investment vehicle governed by a different policy. Money market accounts were also discussed but dismissed because we may be entering a negative interest rate environment. After some discussion, during which the uncertainty regarding PPP loan forgiveness, Medicaid and State contract revenue, and a federal stimulus package were considered, the Committee decided to table making any decision about moving excess cash at this time.  |
| Financial Reports  | The Committee inspected the Organization’s Financial Reports, including the Grants Receivable Aging Summary, the Statement of Financial Position (Balance Sheet), Statement of Activities (Income Statement) for the agency and transportation program, respectively, and the Statement of Revenues, Supports and Expenses, all of which are current to December 31, 2020. Additionally, John Ray offered his “Fiscal Highlights” report.  |
| Next meeting | **Date, Time & Location: Tuesday, March 23, 2021 at 3:00 p.m. via Zoom** |