**COLUMBIA COUNTY COMMUNITY HEALTHCARE CONSORTIUM, INC.**

**MEETING NOTES**

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| **Committee: Corporate Compliance** | | | | **Date: September 4, 2019** |
| **Attending Members: Art Proper, Michael Cole, Nancy Watrous (by phone), Theresa Lux (arrived following review of disclosure form), Lisa Thomas and Claire Parde** | | | | |
| **Absent Members: Tina Sharpe** | | **Facilitator: Claire Parde** | **Scribe: Lisa Thomas** | |
| **TOPIC DISCUSSED** | **DISCUSSION SUMMARY** | | | |
| Review of disclosure forms | The disclosure form of new Board Member Casey O’Brien was reviewed (Casey was elected to the Board at the August meeting as a representative of CGCC to fulfill the balance of Jim Campion’s term). It was determined that Casey is an Independent Director. The group agreed that it would be best practice to review the forms of candidates prior to election and will endeavor to do so in the future. | | | |
| Audit Review | It was suggested that the Corporate Compliance Committee review program audits and any corrective action plans that may arise from them; the Committee agreed that it will do so going forward. Program audits are rare, and the Consortium doesn’t currently have any scheduled. However, the NY Connects Program was recently audited by OFA, without findings. | | | |
| Next Meeting | **The December 18th meeting has been canceled.** | | | |