**COLUMBIA COUNTY COMMUNITY HEALTHCARE CONSORTIUM, INC.**

**MEETING NOTES**

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| **Committee: Corporate Compliance** | | | **Date: May 4, 2022** |
| **Board Members Attending: Art Proper, Dan Almasi, Theresa Lux and Dorothy Urschel (joined about 15 minutes late)** | | **Board Members Absent: None** | |
| **Staff Members Attending: Lisa Thomas and Claire Parde** | | | |
| **TOPIC DISCUSSED** | **DISCUSSION SUMMARY** | | |
| Inappropriate Receipt of Confidential Information | There has been one (1) instance since the last meeting. The agency that had incorrectly transmitted the information was notified, that the documents were destroyed, and the log was updated. | | |
| Breaches of Confidential Information | There have been no breaches of confidential information by the Healthcare Consortium. | | |
| Medicaid Exclusions | The Office Manager performs Medicaid Exclusion checks for staff and Board members on a monthly basis. No person who has been scrutinized in this way has been found to have a history of Medicaid fraud. | | |
| Code of Ethical Conduct Attestations | A member inquired if the Code of Ethical Conduct Attestation really needed to be reviewed and signed annually and suggested that perhaps it could happen solely at the time of appointment to the Board. The Committee would be fine with the latter if our policy allows for that. [Lisa has since reviewed the policy and it does not specify that the forms must be signed annually. Therefore, Lisa will simply conduct an annual review to ensure that we have a form for each member, and just seek to obtain ones that are missing] | | |
| Review of Disclosure of Financial Interest Forms | The Committee was delighted to have received disclosure forms from all 16 members of the Board, as follows: Dan Almasi, Robin Andrews, Bob Gibson, Chelly Hegan, PJ Keeler, Theresa Lux, Jack Mabb, Kevin McDonald, Casey O’Brien, Rebecca Polmateer, Art Proper, David Rossetti, Ken Stall, Scott Thomas, John Thompson, and Dorothy Urschel. The Committee was able to review all 16 forms during this meeting, thereby completing its annual review process. | | |
| Other Discussion | Theresa let the Committee know that the RFP for Healthy Families is coming out and Catholic Charities will be applying. She asked if this Corporate Compliance meeting can be added as a Stakeholder’s meeting in the RFP. The Committee agreed. A discussion then ensued about the program and referrals. | | |
| Next Meeting | **Wednesday, September 7th at 10:00 a.m.** | | |