**Columbia County Community Healthcare Consortium, Inc.**

**Executive Committee**

**Notes from the meeting of February 25, 2015**

**Attending:** Beth Schuster, Theresa Lux, Ken Stall, Tam Mustapha, Claire Parde, Aleshia Boyle

**Absent:** Karyn Dornemann, Art Proper, Leitha Pierro

**CALL TO ORDER**: Meeting opened at 9:02 a.m. by President Beth Schuster

**President’s Report**

Beth requested a private meeting with Claire and members of the Executive Committee to discuss Claire’s contract.

*Aleshia excused herself from the meeting at 9:04 a.m.*

*Claire excused herself from the meeting a short time thereafter.*

**Executive Session**

*Claire was invited to return to the meeting.*

*Aleshia was invited to return to the meeting at 9:54 a.m.*

**Executive Director’s Report**

Claire reminded members of the Committee that the Annual Dinner has been scheduled for April 1st at Club Helsinki. Claire and Aleshia are finalizing the guest list with the goal of emailing a Save the Date by Friday, February 27th, and mailing formal invitations in the second week of March.

Aleshia will be ordering two name plates to honor this year’s recipients of the Friend of the Consortium Award, Paul W. Mossman and Diane C. Franzman. Claire will provide the remarks regarding Paul Mossman. Beth will ask a board member who served while Diane was Director to provide remarks about her contributions to the agency.

Claire proposed having a Board Retreat in the fall of this year. The Committee proposed that this occur on a weekday in October, and recommended Space 360 on Warren Street.

The Committee expressed its interest in a strategic planning process and agreed that the effort would be launched at the Board Retreat.

Claire reported that Karyn Dornemann’s current business hours limit her ability to participate in Executive Committee meetings and the entirety of Board meetings. Beth stated she will contact Karyn to discuss relinquishing her role as Secretary following the Annual Meeting. The Committee confirmed that Beth could appoint another member to this role for the balance of Karyn’s term, which ends in April 2016.

**Adjournment was at 10:17 a.m.**

The **next meeting** of the Executive Committee will be March 25th at 9 a.m.

*Notes respectfully prepared and submitted by Aleshia Boyle on March 1, 2015*