**Columbia County Community Healthcare Consortium, Inc.**

**Executive Director’s Report to the Entire Board at its meeting of October 3, 2018**

**Program Updates**

Rural Health Network Program Update

We were advised that our contract for the period April 1, 2018 to December 31, 2018 has been approved, allowing us to voucher for first quarter expenses, which was completed in early September.

Navigator Program Update

We have submitted a budget and work plan for the 7-month contract that begins on October 1, 2018 and ends on April 30, 2019. Approval is STILL pending.

On August 10th, we submitted a proposal in the amount of $330,000 for the period of May 1st, 2019 through April 30, 2024. We anticipate a response to our request in early 2019.

NYConnects Program Update

The CC Office for the Aging submitted a resolution to contract with the Healthcare Consortium for the NYConnects Program in the amount of $90,000 and we subsequently contracted with the County for that amount. This allows us to voucher for expenses incurred since the program start date of April 1, 2018. We have also submitted the subcontractor budget for the entire amount (~$140K); once approved, CCOFA will amend the resolution and contract.

Kelly McGiffert, who has been a Navigator, became a NYConnects Information and Assistance Specialist at .8FTE effective September 4th. We are currently advertising for someone to fill her full-time Navigator position.

Cancer Services Program Update

The Cancer Services Program has now been fully transitioned to St. Peter’s Health Partners. The state commended us for our good job with the transition. Taylor Wenk, who has been serving as the CSP Program Coordinator, will transition back to her roles in the NYConnects Program (.6FTE) and the NYConnects Program (.4FTE). Susan Long, who was performing the role of CSP Data Manager at .4FTE, will separate from the agency on October 3rd.

Transportation Program Update

The Transportation Program had a final call with the Vermont Energy Investment Corporation, or VEIC, to discuss the final report, and will pay the final installment ($9,000) on that contract shortly.

The SUNY Women’s Health Project

We are now contracted with the SUNY Albany Research Foundation to provide a Field Coordinator to the Women’s Health Project. Kelly McGiffert started in that role at .2FTE on Thursday, September 20th. She was VERY well received by the Program Director, current Field Coordinator, and peers.

**Administrative Updates**

RFP for auditing services

Our RFP for auditing services elicited seven (7) responses from the following firms:

* Bonadio Group
* Dopkins and Company
* Marvin and Company
* PKHB
* PFK O’Connor Davies
* Bharat Thakkar
* West and Company

John Ray and I will be reviewing the proposals and selecting five (5) to forward to the Audit Committee, which will narrow the choices to two (2) to be interviewed by John and I. Thereafter, members of the Audit Committee, in conjunction with the Executive Committee, will make the final selection on or around November 7th. All Independent Directors are invited to participate in the Executive Committee of November 7th.

**Board and Community Relations**

* On Wednesday, August 22nd I facilitated a SWOT analysis for the Department of Health, which went well. It is likely that I will continue to work with the Department on the next steps of their strategic planning effort
* On Thursday, September 6th, I met with a number of partners, including CCDOH, HRHCare, and HCDI, that were convened by the Foundation for Community Health to discuss dental services
* On Friday, September 7th, the Consortium had its staff potluck picnic at the NY Golf Park
* September 13-16th, I attended the Hospital Trustees of NYS Conference by HANYS in Saratoga Springs
* On September 20th, I attended a meeting of transportation programs convened by the Foundation for Community Health
* On Friday, September 21st, we held the Consortium’s 20th Anniversary Community Block Party from 3-6 p.m. in Lower Hudson.
* September 27th-28th, I attended the annual conference of the New York State Association for Rural Health

**Upcoming Events**

* On Thursday, October 4th, I will be one of several people from our area attending a meeting of the Law Enforcement Assisted Diversion Program in Albany
* On Friday, October 12th, I will be attending the semi-annual meeting of the NYSHealth Foundation’s Community Advisory Committee meeting in NYC
* On Thursday, October 25th I will be addressing the Greenport Seniors