**Columbia County Community Healthcare Consortium, Inc.**

**Minutes of the Governance Committee meeting of July 22, 2020**

**Attending**:

Board Members: Linda Tripp (Chair), Jeff Rovitz, Scott Thomas, and John Thompson

Staff: Claire Parde

**Discussion Summary**:

**Review of Board Assessment Tool**

The Committee reviewed its insights, captured in meeting minutes, following the administration of the tool in 2018. At the time, we noted that many respondents selected the “maybe/not sure” category. We also noted that while this was positioned in the middle of all five possible responses, it is not a “neutral” selection, per se. The group agreed to add a “neutral” option in the middle of the Likert Scale and a 6th response option “not sure.”

It was also noted that the responses to Q33, an open-ended question, were skimpy, perhaps as a function of its position on the page. The instrument will be reformatted to provide additional space for respondents to reply.

Once these changes are made, Claire will recirculate the tool for the Committee to review. Provided there are no further changes, the tool will be introduced to the Entire Board during a Governance Report at its meeting of August 5th, and will responses will be requested thereafter. The Committee expects to review the responses and report out to the Board at its October meeting.

**Review of new board member prospects and process**

Claire identified the three individuals that have been suggested by Network Members Columbia Opportunities, CMH, and ReEntry to serve as representatives of those organizations on the Consortium’s Board of Directors. Additionally, there is a fourth prospect that has been suggested by HRHCare, which is not currently a Network Member but is a valuable partner we would also like to see represented on the Board. The group agreed that all prospects for board membership will go through the steps of our new board member recruitment and onboarding process, as this has the benefit of providing potential new members with both an in-depth education about the organization and a very clear sense of the expectations for board members. Claire will follow up on prospects from CMH, ReEntry and HRHCare, while Linda will contact Tina Sharpe at Columbia Opportunities to clarify the expectations around Network Member representation to the Board. The first step in the recruitment process entails the ED and Governance Chair meeting with the prospect; Claire will arrange these as virtual meetings.

**Next Meeting: TBD**