**Columbia County Community Healthcare Consortium, Inc.**

**Meeting of the Entire Board**

**December 7, 2016**

**Executive Director’s Report**

**Board and Community Relations**

* Since my last report, I attended the Capital Region Planning Consortium meeting in Albany
* I also attended “Collaboration for Results: The Principles and Practices of Collective Impact” on November 3rd in Great Barrington, MA. I would like to recommend the speaker for our annual meeting in April
* I provided a grant writing workshop for Consortium and DHS employees on November 4th

**Strategy & Program Planning**

* We are preparing our submission to OASAS in response to the Community Coalitions RFA. This will be submitted by December 14th. Regardless of whether or not we get funded, the process of preparing the proposal, including discussions with multiple partners and stakeholders, has been a useful one, and will inform our work going forward.
* We continue to participate in a group process to craft a set of recommendations to the CC Board of Supervisors regarding strategic investment of dollars to address the opioid epidemic
* We continue to meet with key network members to plan the Pain Fair at CGCC in 2017
* We continue to participate in the Southern Hub Behavioral Health Planning Group, which met earlier today.

**Resource Development**

* In November, we prepared and submitted an application for ongoing financial support ($44,000) for the Prescription Access and Referral Program to the Dyson Foundation; a determination is expected shortly.
* In November, we prepared and submitted an application for ongoing financial support ($25,000) for the Transportation Program to the Foundation for Community Health; a determination is expected shortly.
* We have executed the contracts with CCOFA for NYConnects Year 11 ($43,987), starting October 1, 2016, and for the MIPPA monies ($2,710).
* We have been advised that the RFP for the next round of funding for the NYConnects Expansion and Enhancement Program will be issued in December, with an effective date of January 1, 2017. It is unclear what the funding allocation for Columbia County will be.

**Fiscal Management**

* Marvin and Company has begun its pre-audit field work this week.
* We received four bids for IT services in response to our RFP. We selected our current vendor, i.t.s. of West Coxsackie, to continue providing this service to the agency.

**Personnel Management**

* This morning I participated in a training, sponsored by MHANYS, on Wednesday, December 7, 2016 on employing individuals with disabilities.
* Susan Ortabas returned to work as our Office Receptionist and Program Assistant on November 7, 2016. It is anticipated that she will be absent for another 6-8 weeks starting in February 2017, during which time we expect to engage a temp.
* Aleshia Boyle has decided to return to school on a full-time basis starting January 17, 2017. We have advertised for her replacement, and received 15 applications thus far. Karen dePeyster, Lisa Thomas, Aleshia and myself will interview at least 4 candidates starting next week.
* After an extended leave of absence, Lorraine Deyo, our Fiscal Clerk, has decided to resign to care for her spouse. We will start to advertise for her open position shortly.
* Open enrollment for personnel lines of insurance began on November 14th and will end on December 16th.
* The annual performance evaluation process for staff has begun. I will be meeting with the six people who report to me directly later this month.

**Upcoming events**

* I will be volunteering as an employer for Workforce’s Speed Networking Session on December 8th
* I will be attending the Greene County Chamber of Commerce’s Holiday Party on the evening of December 8th
* Our own agency’s holiday party will be on Thursday, December 29th, from 1-3 p.m.; all are welcome.
* I have been asked to facilitate the board retreat of the Catskill Community Center on January 8th, 2017
* I will be participating in the National Policy Institute in Washington, D.C. February 6-9, 2017.