**Columbia County Community Healthcare Consortium, Inc.**

**Minutes of the Governance Committee meeting of January 11, 2017**

**Attending:** Robin Andrews (Chair), Scott Thomas, Art Koweek, John Thompson, Claire Parde

**Discussion Summary:**

***By Laws Review***

The Committee reviewed the bylaws to identify any content that warranted further examination. None was noted.

***Update on Laurie Scott – orientation and mentor***

Robin reported that Laurie Scott, Executive Director of ReEntry Columbia, was elected to the board at its December meeting. Robin reported that she will contact Laurie to schedule an orientation meeting prior to the next meeting of the Entire Board on February 1st.

The Committee considered possible board members to serve as a mentor for Laurie. Michael Cole was suggested for this role and Robin will make the request of him.

***Outline for Mentors***

Robin presented a brief document that outlines the role of and expectations for board mentors. The Committee approved of this document without changes.

***Review of term expirations and attendance history***

The Committee reviewed the list of members whose term will expire in 2017. Art Koweek indicated his intention to retire from the Board following the completion of his current term. The Committee decided to extend an invitation to renew a commitment to the board to the following members: Linda Tripp, Jack Mabb, Kevin McDonald, PJ Keeler, and Theresa Lux.

The group also discussed Leitha Pierro’s participation on the Board. While Leitha’s term does not expire at this time, the Committee is aware that her role at Columbia Memorial Health has changed (Leitha has relinquished her permanent position and is now serving as a consultant). The group is unclear whether it is still appropriate to consider her a representative of Columbia Memorial Health and therefore decided to make this inquiry of Leitha directly.

***Discussion of new nominations***

The group discussed whether any additional board members should be nominated at this time. It was agreed that while we are not intent on growing the board at this time, we should continue to consider ways in which we might engage key community partners in the work of the Consortium, without necessarily requiring their involvement in governance.

***Change to meeting schedule***

The Committee agreed to change its meeting times to the fourth Wednesday of every quarter at 1 p.m. The next meeting of the Committee will be on **Wednesday, March 22nd at 1 p.m.**

***Alternative for Nancy Watrous update***

Robin reported that Nancy had indicated she cannot attend meetings of the Entire Board, but has identified an alternate. Robin will follow up with Nancy to secure the name and contact information for that alternate.

***Board Retreat***

The Committee agreed that another board retreat is not necessary at this time. Instead it was decided that the Board should concentrate its efforts on supporting the strategic plan and reviewing and revising the mission statement. The Committee asked Claire to distribute the strategic plan at the start of the next board term in April.

*Notes prepared and respectfully submitted by Claire Parde, January 12, 2017.*