**Columbia County Community Healthcare Consortium, Inc.**

**Executive Committee**

**Notes from the meeting of January 3, 2018**

**Attending Committee Members:** Robin Andrews, Beth Schuster, Linda Tripp, Tam Mustapha

**Absent Committee Members:** Art Proper, Theresa Lux

**Additional Board Members**: Robert Gibson, Tina Sharpe

**Staff Members:** Claire Parde, Lisa Thomas, Ashling Kelly

**CALL TO ORDER**

Meeting was called to order at 9:02 a.m. by President Beth Schuster.

The meeting began with the Executive Director’s report, which was provided in writing to all present. Claire discussed the development of a new staff evaluation process, which aimed to make the once-annual written evaluation process less onerous. There is also a greater emphasis on ongoing evaluation and coaching. Program Managers will share their thoughts on the new process during their own upcoming evaluations with Claire.

Claire also discussed the upcoming January staff meeting, which will feature a special staff development session led by Brian Stewart, Director of Psychiatric Services at CMH. Brian will conduct an exercise called Immunity Mapping, which addresses individuals’ resistance to change and helps them set goals to overcome that resistance. There was great interest from Committee members, with a request that Claire report back after the program takes place.

Claire updated the committee about the status of Rural Health Network funding, and the upcoming RFPs expected for RHN, the Navigator program, and Cancer Services Program.

Claire reported on the early plans for celebrating the Consortium’s 20th anniversary, which include traveling displays, a birthday block party in Hudson, and two pop-up pizza parties to take place in Greene County in the Spring and Fall. A 20th anniversary ‘banner’ has been added to the Consortium’s logo.

**Mission Statement Review**

Discussion of the Consortium’s Mission statement ensued. The ‘word clouds’, created by Chelly Hegan after a brief survey of Board members, staff, and community partners, were distributed to members to examine and discuss. It was noted that the clouds represent how the Consortium is currently perceived, but should not constrain us from using other language to shape how it will be perceived in the future. Through the course of conversation, it was determined that the Consortium serves two primary functions: it delivers direct services and works to improve rural healthcare, and the Mission Statement should reflect both those functions. General language began to take shape, with numerous variations on roughly the same idea. As discussion wound down, the Committee charged Claire with crafting a statement using that language, with these goals in mind:

* It should be brief
* It should use widely understood and accessible language
* It should include the word “access,” which was a prominent part of every word cloud
* It should be sufficiently broad to include both our direct service delivery AND our work to improve the healthcare system
* It should reflect the rurality of our service area

When Claire has crafted that proposed Mission Statement, it should be sent back to the Committee. Upon their agreement, it will be presented to the full Board at its next meeting in February.

**ADJOURNMENT**

The meeting was adjourned at 10:52 am.

The next Executive Committee meeting is scheduled for March 7th, 2018