**COLUMBIA COUNTY COMMUNITY HEALTHCARE CONSORTIUM, INC.**

**MEETING NOTES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Committee: Corporate Compliance** | | | **Date: May 3, 2023** |
| **Board Members Attending: Art Proper, Dan Almasi (arrived about 5 minutes late and stepped out of meeting from 10:10-10:15), Theresa Lux and Dorothy Urschel** | | **Board Members Absent: None** | |
| **Staff Members Attending: Lisa Thomas and Claire Parde** | | | |
| **TOPIC DISCUSSED** | **DISCUSSION SUMMARY** | | |
| Inappropriate Receipt of Confidential Information | There have been no instances since the last meeting. | | |
| Breaches of Confidential Information | There have been no breaches of confidential information by the Healthcare Consortium. | | |
| Medicaid Exclusions | The Office Manager performs Medicaid Exclusion checks for staff and Board members on a monthly basis. No person who has been scrutinized in this way has been found to have a history of Medicaid fraud. | | |
| Code of Ethical Conduct Attestations | Lisa reviews all forms each year to ensure that we have a signed form from each member. We currently have forms for all members except one. Lisa will request the form upon the member’s return from leave. | | |
| Staff Training | Lisa provided training on corporate compliance at the 4/19 staff meeting. She will record the training on Zoom for those not in attendance. | | |
| Review of Disclosure of Financial Interest Forms | The Committee received disclosure forms from all 19 members of the Board, as follows: Dan Almasi, Robin Andrews, Toni Carroll, Bob Gibson, PJ Keeler, Theresa Lux, Jack Mabb, Kevin McDonald, Victoria McGahan, Marielle McKasty-Stagg, Casey O’Brien, Amanda Pierro, Rebecca Polmateer, Art Proper, David Rossetti, Ken Stall, Scott Thomas, John Thompson, and Dorothy Urschel. The Committee was able to review all 19 forms during this meeting, thereby completing its annual review process. | | |
| New Communication Procedure | Lisa will send out a notice to each Member that outlines the findings of the Committee’s review of their disclosure. If there are potential conflicts noted, this will be communicated. If there is an interest that could give rise to a conflict, this will be noted and mitigation measures will be outlined. Committee Chairs will also be notified of any potential conflicts. Members will also be reminded to disclose any new interests throughout the year. | | |
| Other Discussion | * Non-Independent Directors can’t vote on the audit. * There was discussion about a potential conflict with the upcoming RHN grant as some Board members sit on the board of the GCRHN. Claire doesn’t see any action by our board as they don’t approve grant applications. * Some Members listed being part of boards that aren’t true boards, but rather advisory committees, such as Community Services and EverHome. It is appreciated, though, as the goal is to list all memberships for transparency. | | |
| Next Meeting | **Wednesday, September 6th at 10:00 a.m.** | | |