



2024 Governance Calendar

| Timing | Task | Designee |
|----------------|--|-----------------|
| January-March: | Consider current composition of the Board | Governance |
| | Develop slate of candidates for Board Members | Governance |
| April: | Conduct the Annual Meeting of the Board, including nomination/election of members and officers | Entire Board |
| | Receive a report on audit findings from the Auditor | Entire Board |
| | Review the performance of the External Auditor | Entire Board |
| | Conduct annual Corporate Compliance training | Corp Comp |
| | Complete/submit Disclosure of Financial Interest Forms | Entire Board |
| May-June: | Review Disclosure Forms | Corp Comp |
| June: | Solicit full board input on biennial board assessment | |
| | Review full board assessment and make recommendations | Governance |
| October: | Solicit ED's self-evaluation and compensation request (early Oct) | Executive |
| | Solicit Board Member input on ED Evaluation (early Oct) | Executive |
| November: | Make recommendation for ED contract | Executive |
| December: | Approve ED contract | Entire Board |
| | Execute ED contract for 2023 | ED/President |
| | Provide written evaluation report to ED | President |
| | Review the scope of the audit with External Auditor | Entire Board |
| | Engage External Auditor | Entire Board |
| | Receive annual report and forecast on Strategic Plan from the ED | Entire Board |
| | Prepare and disseminate subsequent year mtng & governance calendars | GovCom/Staff |