

The Healthcare Consortium

Notes from the Board of Directors Meeting of April 11, 2024

Call to Order and Introductions

The meeting was called to order by Vice President Becky Polmateer at 2:45 p.m.

The following members were present at Roll Call: Robin Andrews, Toni Carroll, Bob Gibson, Theresa Lux, Jack Mabb, Victoria McGahan, Maria Ostrander, Amanda Pierro, Becky Polmateer, John Thompson, Dorothy Urschel.

The following members were absent at roll call: Dan Almasi, PJ Keeler, Marielle McKasty-Stagg, Art Proper, David Rossetti, Ken Stall, Scott Thomas, Kathleen Eldridge.

Also present were staff members Claire Parde and Lisa Thomas.

Reminder of the Duty to Disclose

Becky reminded the group to please remember their duty to disclose any interests that may give rise to a conflict.

Communications/Board Discussion:

Many members expressed their gratitude for the opportunity to meet in person.

Consent Agenda

The Board considered the following meeting minutes:

- Board of Directors regular business meeting minutes of February 7, 2024
- Executive Committee Meeting of March 6, 2024
- Governance Committee Meeting of February 29, 2024
- Corporate Compliance Committee Meeting of March 6, 2024
- Budget and Finance Committee Meeting of March 26, 2024

The motion to accept the minutes/actions of the Board of Directors meeting of February 7, 2024, and all Committee meeting minutes was made by Jack Mabb, seconded by Amanda Pierro, and unanimously approved.

Treasurer's Report

Jack Mabb reviewed the Fiscal Highlights report. He noted that this period is similar to the previous one. The cash balance is strong due in part to last year's fundraising activities, which helped to secure funding from the Mother Cabrini Health Foundation and the Home for the Aged. Accounts receivable are currently down due to accumulating expenses from the Tobacco Control Program which cannot be vouchered until a budget modification is approved. Investments are doing very well.

President's Report

- A. The Executive Committee approved Policy 1006: Use of Social Media as it was time-sensitive. The proposed changes were in response to NYS legislation that went into effect on March 1st. The policy is now in effect and has been distributed to all staff.
- B. Kevin McDonald resigned from the Consortium's Board of Directors concomitant with his retirement from Columbia County Office for the Aging. Nina Benvenuto has taken Kevin's place. Claire and Robin plan to meet with Nina regarding the Consortium's Board.

Annual Corporate Compliance Functions

- A. Corporate Compliance Officer Lisa Thomas conducted the Annual Compliance Training. Those members present for the meeting completed the Disclosure of Financial Interests Form. Lisa will email the training and instructions for completing the Disclosure of Financial Interests Form to those unable to attend. Lisa also reminded members that following the Corporate Compliance Committee's review of the Forms, they will be receiving a communication from her with the Committee's determination about their independence, identification of interests, if any, and mitigations measures, if needed.
- B. Staff will receive the Corporate Compliance memo and training video in April.

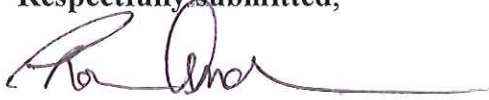
Executive Director's Report

- A. Columbia Memorial Health applied to the NYS Department of Health's Transformation Grant to fund an ambulatory surgical center in Greene County and infrastructure and technology for the hospital. Claire drafted and Scott signed a letter of support.
- B. Claire updated the Board on new hires. **Nathan McLaughlin** is the new Director of Consumer Assistance Programs. He started on February 26th. On the same day, **Lisa Thomas** assumed her new role as Director of Business Operations, which is a blend of office manager duties, fiscal and compliance. **John Ray** was promoted to Director of Finance and will be training Lisa. John plans to retire in 6 months but will be flexible. We currently have 17 active drivers and may add an additional one next month. We also have our first office volunteer, **Anthony Brucculeri**, for two hours per week. He is currently digitizing media books.
- C. There was a nice response to the Annual Event. The expenses were easily covered thanks to sponsors. Any excess will go to the Consortium's Community Cancer Funds. Postcards were distributed with a QR code that links to our Annual Report. We are working on expanding the database of donors and network of people. The goal is 1,000 names. Claire will be asking Board members for suggestions of people we should add to our list.
- D. The Consortium is starting a quarterly newsletter and will report on performance metrics.
- E. The CARTS fundraiser will be an annual event. This year, it will be held in mid-summer at a brewery. It will be casual to make drivers and clients feel comfortable.
- F. CARTS received \$125,000 from Mother Cabrini Health Foundation for 2024. We will be submitting another application for the same amount.

Adjournment

The business of the regular Board meeting being concluded, the meeting was adjourned at 3:30 p.m. following a motion made by Theresa Lux and seconded by Dorothy Urschel.

Respectfully submitted,



Robin Andrews, Board Secretary