

The mission of the Healthcare Consortium is to improve access to healthcare

and support the health and well-being of the residents in our rural community.

**Board of Director’s Regular Business Meeting**

**Wednesday, December 4, 2024**

**2:30 p.m. – 4:00 p.m.**

**Via ZOOM at** <https://us02web.zoom.us/j/87976524726>

**AGENDA**

1. **Call to Order 2:30 p.m.**
2. **Roll Call 2:35 p.m.**

1. **Service Story 2:40 p.m.**
2. **Reminder of the Duty to Disclose 2:45 p.m.** Whenever the Board acts, please remember your duty to disclose any interests that may give rise to a conflict.
3. **Consent Agenda 2:50 p.m.**
4. Minutes from the Board Meeting of October 2, 2024
5. Budget and Finance Committee Meeting of November 26, 2024

**Be it RESOLVED, the Board of Directors accepts the minutes/actions of the Board meeting of October 2nd and the Budget and Finance Committee meeting minutes from November 26th. [All members may act]**

1. **Treasurer’s Report 2:55 p.m.**
	1. Fiscal Highlights Report
	2. Seeking approval for the Annual Operating Budget

1. **President’s Report 3:00 p.m.**
2. Report on the ED evaluation
3. Seeking approval for the Strategic Plan
4. **Governance Report 3:10 p.m.**
	1. Review of draft 2025 Board and Committee Meetings Calendar
	2. Review of draft 2025 Governance Calendar
	3. Notice of Secretary’s departure and need for new Secretary/Governance Chair
5. **Executive Director’s Report (verbal) 3:20 p.m.**
6. **Network Member Spotlight—Columbia County Recovery Kitchen 3:30 p.m.**

*Presentation**from our Board colleague, Jolene Race*

1. **Adjournment 4:00 p.m.**

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**2024 Governance Calendar**

**Timing Task Designee**

January-March: Consider current composition of the Board Governance

 Develop slate of candidates for Board Members Governance

April: Conduct the Annual Meeting of the Board, including nomination/election of members and officers Entire Board

 Receive a report on audit findings from the Auditor Entire Board

 Review the performance of the External Auditor Entire Board

 Conduct annual Corporate Compliance training Corp Comp

 Complete/submit Disclosure of Financial Interest Forms Entire Board

May-June: Review Disclosure Forms Corp Comp

June/July: Solicit full board input on biennial board assessment

 Review full board assessment and make recommendations Governance

October: Solicit ED’s self-evaluation and compensation request (early Oct) Executive

 Solicit Board Member input on ED Evaluation (early Oct) Executive

November: Consider ED evaluation results Executive

December: Provide written evaluation report to ED President

~~Review the scope of the audit with External Auditor Entire Board~~

 ~~Engage External Auditor Entire Board~~

 Review and approve 2025-2029 Strategic Plan (tentative) Entire Board

 Prepare and disseminate subsequent year mtng & governance calendars GovCom/Staff

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2024 MEETING CALENDAR

for the Board of Directors and its Committees

**NOTE: All meetings are virtual unless otherwise noted.**

**JANUARY**

 1/3 Executive Committee 9:00 am

 1/17 Governance Committee 1:00 pm

 1/23 Budget and Finance Committee 3:00 pm

**FEBRUARY**

 2/7 Board of Directors 2:30 pm

**MARCH**

 3/6 Executive Committee 9:00 am

 3/6 Corporate Compliance Committee 10:00 am

 3/20 Governance Committee 1:00 pm

 3/26 Budget and Finance Committee 3:00 pm

**APRIL**

4/11 BOARD OF DIRECTORS ANNUAL MEETING 2:30 pm

 and

ANNUAL RECOGNITION EVENT 4:00 pm

**MAY**

 5/1 Executive Committee 9:00 am

 5/1 Corporate Compliance Committee 10:00 am

 5/15 Governance Committee 1:00 pm

**JUNE** 6/5 Board of Directors 2:30 pm

6/26 Audit Committee 11:00 am

**JULY**

 ~~7/3 Executive Committee 9:00 am~~

 7/17 Governance 1:00 pm

 7/23 Budget and Finance 3:00 pm

**AUGUST**

 8/1 CARTS Fundraiser (IN PERSON) 4:30 pm

 8/7 Board of Directors 2:30 pm

**SEPTEMBER**

 ~~9/4 Executive Committee 9:00 am
 9/4 Corporate Compliance Committee 10:00 am~~

 9/24 Budget and Finance Committee 3:00 pm

**OCTOBER**

 10/2 Board of Directors (IN PERSON) 2:30 pm

**NOVEMBER**

 11/6 Executive Committee 9:00 am

 11/26 Budget and Finance Committee 3:00 pm

**DECEMBER**

 12/4 Board of Directors 2:30 pm